

PORT MACQUARIE HASTINGS COUNCIL

Glasshouse Studio

Technical Specifications

15nd December, 2016

The information contained in this document is accurate at the date specified above. To ensure information is up to date please contact the venue closer to the date of your intended event.

GLASSHOUSE PORT MACQUARIE

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STAGE

Brief Stage Description

- NOT Raised
- Stage Size dependant on Seating Configuration
- Stage Surface:
 - Australian Solar timbers – various types.
 - Polished
 - Sprung
- Stage uniformly distributed load limit = 5.5kpa
- Stage point load limit = 5.5kN
- Stage is NOT raked
- Height to underside of lighting bars = 5000mm
- NO Penetrations allowed in Studio floor IE. No screws, bolts, or Anchors

AUDITORIUM

Acromat Tiered seating system

Seating System Comprises of 4 Retractable units:

- 2 units comprising of bench seating for 30 people each
- 2 units comprising of Treads and bench seating for 20 people

Total Seating capacity of **100 people** when utilising all units fully extended
Front row of seating is at Stage level.

****NB:** Wheel Chair seating is in front of Seating system and takes floor space away from stage.**

Flat floor Seating

Loose seating, either with padded banquet chairs, or plastic chairs. Seating capacity up to **140 People**, and subject to availability of chairs.

**** NB** the larger the seating capacity the smaller the stage area available**

ACCESS EQUIPMENT

Elevated Work Platform

Genie GR20 Single man EWP. Maximum height is 6m (20ft)

**** Requires 18mm Boards to be laid between floor and EWP****

Ladders

2 of 2.4m Step ladder - Fibreglass

2 of 1.2m Step ladder – Fibreglass

1 of 3.3m to 5.8m Extension Ladder - Aluminium

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STAGING

Equipment

Available staging equipment is listed below:

- Mega-Deck 1.2m x 2.4m x 10 units - Heights @ 300mm / 600mm / 900mm

Stage Covers

Available Stage covers are listed below:

- Harlequin Cascade Dance Floor, 6 pieces each 2m wide x 10m long

Rigging Notes

The Studio has NO dedicated rigging equipment and no dedicated rigging points.

Drapery

The Table below shows available drapery for use in Studio.

Type	Material	Colour	Width	Drop	Qty
Legs	Calico	Black	2400mm	5000mm	4 (2 pairs)

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VEHICLE ACCESS

Loading Dock Access

Access to the Glasshouse loading dock is through the Hay Street Road Enclosure (via Clarence Street)

Vehicles must manoeuvre through pedestrian walkways to access the loading dock and as such it is essential the following restrictions are observed:

Restrictions / Obstructions

- Trucks shall enter and leave the Hay Street Road Enclosure and Glasshouse loading dock under direction and supervision of Glasshouse traffic controllers.
- The Glasshouse must be notified a minimum of 10 business days prior to arrival of all heavy vehicles requiring access to loading dock..
- Glasshouse staff will be scheduled accordingly to assist in the implementation of the Traffic Management Plan required to facilitate access.
- Trucks exceeding 8 tonne or 8 metres in length are prohibited from leaving the site via streets to the west of Hay Street, north of Clarence Street and north of Gordon Street.

Loading Dock Dimensions

- Loading Dock Height above ground level = **925mm**
- Loading Dock Clearance Height = **4.495m**
- Dock Leveller heights
 - **700mm** Minimum operating height above ground level
 - **1500mm** Maximum operating height above ground level
- Dock Door / to scenery dock Dimensions:
 - **3410mm** High
 - **3250mm** Wide
 - **4710mm** Diagonal

Scenery Access to Studio:

- Direct from scene dock via 2 sets of double doors
 - **2300mm** High
 - **2300mm** Wide
 - **3100mm** Diagonal

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LIGHTING

Positions

- **LX Bars:** 5 x bars comprising of 2 sections of Jands JLX lighting bars, each sections has 6 outlets = 12 outlets per bar

Control

- Lighting Desk = **ETC Smart Fade**
- Control Channels = **125**
- Signal output from desk = **1 x DMX** (single universe)

Dimmers

- 2.4 kw Dimmers = **48** comprising of:
 - 4 of Jands Wall Mount WMX dimmers
 - Located in Audio store room adjacent to studio

House Lights

Independently controlled via lighting desk

Work Lights

Fluorescent tubes mounted in ceiling, controlled via dyalite push button Interface located in room near foyer access

Stage Luminaries

The following equipment may be subject to availability, enquire closer to production date to ensure availability

Make	Model	Angle	Detail / Accessories	Watt	Qty
ETC	Source 4 Junior	25-50	Profile Lantern	575w	10
Selecon	Acclaim	13-60	All with Barn doors (Fresnel)	650w	22
ETC	Source 4 Par	WFL	Alternate Lenses available	575w	8
Selecon	Hui	Flood	Houselights	500w	8

Patching

Location	Watt (kW)	Qty	Dimmer Number (PS – OP)	Detail / Accessories
LX Bar 1	2.4	12		
LX Bar 2	2.4	12		
LX Bar 3	2.4	12		
LX Bar 4	2.4	12		
LX Bar 5	2.4	12		

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POWER

- 2 of 40amp 3 Phase Outlets located at stage level
- 1 of 32amp 3 phase Outlet located in control position

Cabling

240v Extension Cable:

Available in Various lengths and Quantities

3 phase Extensions:

None

AUDIO

All Audio equipment is subject to availability

Control

Control and playback equipment is listed below

Item	Model	Detail / Accessories	Qty
Roland	M400	48 channel with on board effects	1
Denon CD Player	DNC615	Single CD Player	2
Tascam DVD Player	01U	DVD Player	1

Speakers

Item	Model	Detail / Accessories	Qty
EV	SAX360	Flown	2

Cabling

Audio Cable

Available in various lengths, and quantities
All microphone cable is Black

Audio Notes

Microphones, Stands and other audio equipment is subject to availability

AV

Projectors

Item Model Detail / Accessories QTY

NEC NP3250w 4000 Ansi Lumens 1

Screens

- Front projection
- 4:3 Native aspect
- Screen Dimensions:9000mm x 4000mm (29.5ft x 13ft)

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BACKSTAGE

Communications

Talkback: Not Available in Studio

2 way radios can be provided upon request

Paging / Show Relay:

Paging to the dressing rooms is not available in Studio

Stage Monitor is not available in the studio

Dressing Rooms

****Dressing rooms are subject to availability****

Dressing Room	Capacity	Toilet	Shower	Details
Dressing Room 1	2	1	YES	On studio level.
Dressing Room 2	2	1	YES	On studio level.
Dressing Room 3	18	2	YES	One level below studio.
Dressing Room 4	18	2	YES	One level below studio.

Laundry / Wardrobe

Washing Machines	2 x Whirlpool heavy duty domestic units
Dryer's	1 x Maytag (Butterfly drying) commercial unit
Stand Up Dryer	1 x ASKO DC 7171
Iron / ironing board	1 x each
Steamer	1 x portable Jiffy Steamer
Clothes racks	8 x rolling costume racks with hat and shoe shelves

Production Management Facilities

Production Office	Stage Door has been setup to accommodate a production office setup.
Phone	Available Phone number = (02) 6581 8898
Fax	Faxes can be received through Centre Administration (02) 6581 8107
Internet	Wired & Wireless internet access for touring management is available at the stage door. Password provided on arrival.

Greenroom

The Green room is subject to availability, and has tea and coffee making facilities. Production personnel are required to provide their own Tea and Coffee. Catering services are available through the Glasshouse if required.

Fridge / freezer	Yes
Microwave	Yes

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Stage Door

Access:

Stage Door is located beside the loading dock via the Hay St Road enclosure. Access during bump-in / out will be controlled by the Venue Supervisor. Stage door is located on stage level.

ADDITIONAL FACILITIES & INFORMATION

Orchestral

Equipment available for hire:

- 38 x music stands
- 40 x orchestra chair
- 25 x sconce lights
- 1 x Yamaha C7 - 7ft Grand Piano
- 1 x Yamaha Clavinova - GH3 Digital Baby Grand

Other

- All scenery, curtains, costumes and properties must be flame retarded in accordance with the prevailing Fire Code in NSW before being brought into the Glasshouse.
- All electrical equipment brought into the Glasshouse must be tested and tagged.
- Dangerous goods and Hazardous Materials brought into the Glasshouse must have prior approval from the Glasshouse, and be accompanied by a Dangerous Goods Register, Material Safety Data Sheets and all necessary safety and handling equipment.

Staff / Scheduling Requirements

- All staff must be engaged on a minimum 3 hour call
- Staff hours worked on a Sunday shall be charged at penalty rates
- Staff hours worked between 11pm and 6am Monday – Saturday shall be charged at a penalty rates
- Staff hours worked on Public holidays shall be charged at penalty rates
- Glasshouse staff must be provided a meal break of at least half an hour, no later than 5 hours after commencing work. Otherwise staff shall be charged at penalty rates

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VENUE

Venue Address

32- 40 Clarence Street,
Port Macquarie
NSW,
2444

Postal Address

PO BOX 84
Port Macquarie
NSW
2444

Contacts

Please Direct all Technical Correspondence to:

Email Address	technical@glasshouse.org.au
Phone Number	02 6581 8291
Back of House Coordinator:	Adam Zakarauskas
Mobile	0418 384 479
Email Address	adam@glasshouse.org.au
Phone Number	02 6581 8882
Senior Technician- Lighting:	Sean O'Brien
Mobile	0408663438
Email Address	sean.obrien@pmhc.nsw.gov.au
Phone Number	02 6581 8568
Senior Technician- AV/IT:	Daniel Parlevliet
Mobile	0413 297 298
Email Address	danie@glasshouse.org.au
Phone Number	02 6581 8695
Senior Technician- Audio:	Christina Unger
Mobile	0425 261 582
Email Address	christina.unger@pmhc.nsw.gov.au
Phone Number	02 6581 8882
Box Office:	Karly Meljak
Phone Number	02 6581 8888
Email Address	info@glasshouse.org.au
Fax Number	02 6581 8107
Venue Sales:	Bec Washington
Mobile	0410 232 436
Email Address	bec.washington@pmhc.nsw.gov.au
Phone Number	02 6581 8294