

SCHOOL DETAILS

School	Phone number
Postal address	
Suburb	Postcode
Admin Email address	

TEACHER DETAILS

Name	Department
Direct Email	

Accessible Requirements

Do any of your students have any accessible seating requirements? (Please tick)

Wheelchair seating Assisted listening devices Carers Special needs

We will confirm requirements closer to your excursion date.

7 Easy Steps:

Step 1 - Book

Book your place by sending in the booking form via email to education@glasshouse.org.au.

Step 2 - Final Numbers

Final numbers are due eight (8) weeks prior to the event you are attending.

NOTE: If the event date falls in Term 1, final numbers will be due week six (6) of Term 4 the year prior.

Step 3 - Invoicing

An invoice will be sent out six (6) weeks prior to the event you are attending as per the final numbers given.

NOTE: If the event date falls in Term 1, invoices will be sent out by week seven (7) of Term 4 the year prior with payment due prior to Term 4 ending.

Step 4 - Final Payment

Final payment is due no later than four (4) weeks prior to the event you are attending.

NOTE: If the event date falls in Term 1, final payment will be due prior to the last day of Term 4 the year prior.

Step 5 - Planning Your Visit

Teachers' Resource Packs are available on the Glasshouse website along with useful information for planning your visit, including a fact sheet and a 'venue and safety' information sheet to assist in preparing the school risk assessment.

Step 6 - Enjoy Your Visit on the Day

I have read and accept the Glasshouse Education Booking Terms & Conditions, please refer to www.glasshouse.org.au/Education

OFFICE USE

Form received: Final no. email:

Booking processed: Final numbers confirmed:

Confirmation email: Invoiced:

EXHIBITION	On View	Type	Price	Proposed Date	Students
You Already Know - Liam Benson	5 February - 2 May	Guided Tour (1 hour)	\$5		
		Guided Tour & Workshop (2 hours)	\$15		
		Self-Guided Tour	FREE		
		Contemporary Practice Outreach	<input type="radio"/>		
Mating Dance - Anna-Wili Highfield	12 February - 2 May	Guided Tour (1 hour)	\$5		
		Guided Tour & Workshop (2 hours)	\$15		
		Self-Guided Tour	FREE		
		Contemporary Practice Outreach	<input type="radio"/>		
Northern Exposure Seven	7 May - 26 June	Guided Tour (1 hour)	\$5		
		Guided Tour & Workshop (2 hours)	\$15		
		Self-Guided Tour	FREE		
Suspended Moment - Frances Barrett, Giselle Stanborough & Sally Rees	2 July - 4 September	Guided Tour (1 hour)	\$5		
		Guided Tour & Workshop (2 hours)	\$15		
		Self-Guided Tour	FREE		
		Contemporary Practice Outreach	<input type="radio"/>		
Courage to Care	9 July - 29 August	See next page for FREE workshop program.			
		Self-Guided Tour	FREE		
Moments in Colour - Kiata Mason, Justine Muller, Tim Allen, Charmaine Pike & Joanna Logue	10 September - 20 November	Guided Tour (1 hour)	\$5		
		Guided Tour & Workshop (2 hours)	\$15		
		Self-Guided Tour	FREE		
		Contemporary Practice Outreach	<input type="radio"/>		

CAPACITY: 30 students per time-slot for tours and workshops.

Multiple time-slots per day can be arranged to accommodate numbers greater than 30.

TIMES: times to be decided once date and capacities have been confirmed.

HERITAGE IN A BOX	Proposed hire start date	Proposed hire end date	Price
			Free

TERMS OF BOOKING, PAYMENT, CANCELLATION AND CHANGES

Education booking prices for performances are determined and available based on group bookings of 10 or more tickets.

Bookings are to meet the Education Program booking timelines as outlined on the Booking Form, Education Booklet and Website.

Cancellations must be notified in writing with no penalties applying if cancelled within the booking timelines, otherwise will only be honoured if tickets are able to be on-sold.

COURAGE TO CARE PROGRAM	Date	Time	Price	Max Capacity	Students	Teachers
<p data-bbox="68 913 440 1021">Students will view a seven-minute introductory film before being divided into three groups to experience:</p> <ul data-bbox="92 1048 448 1245" style="list-style-type: none"> - A guided tour of the exhibition - A personal story from a Holocaust survivor - An introspective workshop led by a trained facilitator 	Monday 1 August	9.30am	Free	30		
		12.30pm				
	Tuesday 2 August	9.30am				
		12.30pm				
	Wednesday 3 August	9.30am				
		12.30pm				
	Thursday 4 August	9.30am				
		12.30pm				
	Friday 5 August	9.30am				
		12.30pm				
	Monday 8 August	9.30am				
		12.30pm				
	Tuesday 9 August	9.30am				
		12.30pm				
	Wednesday 10 August	9.30am				
		12.30pm				
	Thursday 11 August	9.30am				
		12.30pm				
	Friday 12 August	9.30am				
		12.30pm				
	Monday 15 August	9.30am				
		12.30pm				
	Tuesday 16 August	9.30am				
		12.30pm				
	Wednesday 17 August	9.30am				
		12.30pm				
	Thursday 18 August	9.30am				
		12.30pm				
Friday 19 August	9.30am					
	12.30pm					
Monday 22 August	9.30am					
	12.30pm					
Tuesday 23 August	9.30am					
	12.30pm					
Wednesday 24 August	9.30am					
	12.30pm					
Thursday 25 August	9.30am					
	12.30pm					
Friday 26 August	9.30am					
	12.30pm					