



# EDUCATION @GLASSHOUSE 2018

## CREATIVE ARTS

### GALLERY TOURS BOOKING FORM

#### SCHOOL DETAILS

|                     |              |
|---------------------|--------------|
| School              | Phone number |
| Postal address      |              |
| Suburb              | Postcode     |
| Admin Email address |              |

#### TEACHER DETAILS

|              |              |
|--------------|--------------|
| Name         | Position     |
| Direct Email | Phone number |

#### Accessible Requirements

Do any of your students have any accessible seating requirements? (Please tick)

Wheelchair seating

Assisted listening devices

#### 3 easy steps...

##### Step 1 book

Book your event by sending in the booking form.

Please provide as close to actual numbers as possible. Once your booking form is received, an email confirmation will be sent within seven (7) days, confirming acceptance of your booking.

Note: if any of your students have accessible needs, please let us know so we can accommodate them as best we can.

##### Step 2 invoicing and payment

An invoice will be sent out as per the final numbers given. Please ensure you pay no later than the due date on your invoice.

##### Step 3 planning your visit

Once you have paid your invoice we will send you any additional information and/or education resources if available.

The Glasshouse website has useful information for planning your visit, including a 'planning your visit' fact sheet and a 'venue and safety information sheet' to assist in preparing the school risk assessment via [www.glasshouse.org.au/education](http://www.glasshouse.org.au/education)

#### Enjoy your visit

**Arrival:** Please arrive 10 minutes prior to the start time of your event.

**Running Late:** Please call the Glasshouse Box Office on (02) 6581 8888 to notify us if you are running late.

I have read and accept the Glasshouse Education Booking Terms & Conditions, please refer to [www.glasshouse.org.au/education](http://www.glasshouse.org.au/education)

#### OFFICE USE

Form received: ..... Final numbers confirmed: .....

Booking processed: ..... Invoiced: .....

Confirmation email: ..... Payment: .....

| STUDENT WORKSHOPS                 | Date                  | Time            | Price            | No. of Students | Total |
|-----------------------------------|-----------------------|-----------------|------------------|-----------------|-------|
| SUE HEALEY - MOVEMENT & LANDSCAPE | Thursday 10 May       | 8.30am - 2.30pm | \$30 per student |                 |       |
| PRIMAVERA HSC STUDENT WORKSHOP    | Monday 16 July        | 10am - 12pm     | \$15 per student |                 |       |
| ARCHIBALD PORTRAITURE WORKSHOPS   | 25 August - 7 October |                 | \$15 per student |                 |       |

| TEACHER WORKSHOPS  | Date                | Time         | Price | No. of Teachers | Total |
|--|---------------------|--------------|-------|-----------------|-------|
| PRIMARY SCHOOL TASTER WORKSHOP FOR TEACHERS                                | Tuesday 13 February | 4.30pm - 6pm | FREE  |                 |       |
| PRIMAVERA AT 25: MCA COLLECTION: TEACHER PROFESSIONAL DEVELOPMENT WORKSHOP | Friday 22 June      | 9.30am - 3pm | \$50  |                 |       |

| EXPRESSIONS OF INTEREST                 | Interested teacher name | Email |
|---|-------------------------|-------|
| JASON WING: Meet the artist - FREE      |                         |       |
| ARTEXPRESS: Teacher workshop (cost TBC) |                         |       |
| ARTEXPRESS: Student workshop (cost TBC) |                         |       |

#### HERITAGE IN A BOX - FREE

I would like to book the Heritage in a Box resource kit between the following dates

| GUIDED GALLERY TOURS<br>(min 10 students) | Date                   | Time                  | Duration | Price  | No. of Students | Total |
|---|------------------------|-----------------------|----------|--------|-----------------|-------|
| TONY MOTT – WHAT A LIFE!                  | Wednesday 14 February  | Wednesday 14 March    | 1 hour   | \$5.00 |                 |       |
|   | Wednesday 21 February  | Wednesday 21 March    |          |        |                 |       |
|   | Wednesday 28 February  | Wednesday 28 March    |          |        |                 |       |
|   | Wednesday 7 March      |                       |          |        |                 |       |
| SUE HEALEY – EN ROUTE                     | Wednesday 16 May       | Wednesday 30 May      | 1 hour   | \$5.00 |                 |       |
|   | Wednesday 23 May       | Wednesday 6 June      |          |        |                 |       |
| PRIMAVERA AT 25: MCA COLLECTION           | Wednesday 20 June      | Wednesday 1 August    | 1 hour   | \$5.00 |                 |       |
|   | Wednesday 27 June      | Wednesday 8 August    |          |        |                 |       |
|   | Wednesday 4 July       | Wednesday 15 August   |          |        |                 |       |
|   | Wednesday 25 July      |                       |          |        |                 |       |
| ARCHIBALD TOUR 2017*                      | Monday 27 August       | Monday 17 September   | 10am     | 1 hour | \$5.00          |       |
|   | Monday 3 September     | Monday 24 September   | 11.30am  |        |                 |       |
|   | Monday 10 September    |                       |          |        |                 |       |
| ARTEXPRESS*                               | Wednesday 19 September | Wednesday 17 October  | 10am     | 1 hour | Free            |       |
|   | Wednesday 26 September | Wednesday 24 October  | 11.30am  |        |                 |       |
|   | Wednesday 3 October    | Wednesday 31 October  |          |        |                 |       |
|   | Wednesday 10 October   |                       |          |        |                 |       |
| JASON WING                                | Wednesday 17 October   | Wednesday 14 November | 1 hour   | \$5.00 |                 |       |
|   | Wednesday 24 October   | Wednesday 21 November |          |        |                 |       |
|   | Wednesday 31 October   | Wednesday 28 November |          |        |                 |       |
|   | Wednesday 7 November   |                       |          |        |                 |       |

\* if your timetable does not suit the proposed day/time, please contact [education@glashouse.org.au](mailto:education@glashouse.org.au) to arrange a more suitable time.